

**3rd EurSafe Congress on: "*Food Safety, Food Quality and Food Ethics*"
Florence, 3-5 October 2001**

Instructions for Speakers

Speakers in plenum sessions will each have **30 minutes** to present their paper. There will be time for discussion at the end of the session.

In **parallel sessions** there is **25 minutes** for each paper, **including discussion**. It is recommended that 10 minutes – and not less than 5 minutes - are left for questions and discussion.

All lecture rooms have overhead-projectors. Also it will be possible to make Power Point presentations directly from a computer. You can either bring a diskette/CD-ROM, or you can bring your own lap top. **Please try out the equipment before the session**. There will be someone to help you in lecture room half an hour before the start of each session.

Please make sure to get in touch with the chairman well in advance of your session.
